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| **RESERVATION FORM**  **“ROCOR”**  **22.-26.11.2021..** | | | |
| **Please complete the required form & return BACK by e-mail.**  **E-mail:** [**info@envoyhotel.rs**](mailto:info@envoyhotel.rs) | | | |
| **LAST NAME:** | | **FIRST NAME:** | |
| **ADDRESS:** | | **POSTAL CODE:** | |
| **E-MAIL :** | | **PHONE:** | |
| **ACCOMMODATION INFORMATION** | | | |
| **ARRIVAL DATE:** | | | **DEPARTURE DATE:** |
| **ARRIVAL TIME:** | | | **DEPARTURE TIME:** |
| * **Standard Room (Single use) BB** * **Standard Room (Double use) BB** * **Conference package / per person/ per day – 23 and / or 25.11.**   *(Lunch, dinner + coffee break+ water during the conference)*   * **Surcharge for dinner 22.11. or 24.11.** | | | * **EUR 65** per room / per night * **EUR 90** per room/ per night * **EUR 41** /per day/ per person * **EUR 82**/ for both days / per person * **EUR 15**/ per meal/ per person |
| **PAYMENT AND CANCELLATION TERMS**  1.As guarantee of your reservation we require your credit card number with the expiration date. All the reservations will be upon request and availability.  2. Final settlement upon arrival from the hotel.  Cancellation Policy:   * In case of cancellations 3 days prior the arrival date or NON SHOW, you will be charged with total. * Please note that in case of any change or cancellation will be valid only in written.   Reservation must be completed up to **October 10th 2021**  **Transfer: Airport – Hotel (one way) EUR 29**  **Parking place/ per day…………………………………………………………………….EUR 20** | | | |
| **Transfer** : YES NO | Arrival time (flight number): | | |
| **Name od Card Holder:** | | | |
| **I authorize you to debit my credit card for the above accommodation expenses.**  **CREDIT CARD:** | | | |
| **Card No:** | | **Card expiry date:** | |
| **Signature:** | | **Date:** | |